



UNIVERSITY OF
CALGARY

ACADEMIC POSITION: DIRECTOR OF THE ALBERTA INTERNATIONAL MEDICAL GRADUATE (AIMG) PROGRAM

The Office of Postgraduate Medical Education, Faculty of Medicine, University of Calgary, in association with the University of Alberta and Alberta Health and Wellness, invites applications for an academic position at the Associate or Full Professor level for Director of the Alberta International Medical Graduate (AIMG) Program.

Although based out of the University of Calgary in the Office of Postgraduate Medical Education, the AIMG Program has an interuniversity, provincial scope. The mandate of the Program is to assess and match eligible international medical graduates (IMGs) to residency programs in Alberta.

The Director is accountable for the performance of the Program in meeting its mandate. The Director's primary responsibility is the management of the AIMG Program operations including:

- Day-to-day operation of the Program including its faculty and staff;
- Management of application cycles and assessment processes;
- Budgeting and financial management;
- Policy refinement;
- Assessment tool development, including ongoing psychometric analysis;
- Reporting to and liaison with stakeholders including the Program Directors at both universities, Alberta Health and Wellness AIMG Steering Committee, and the Associate Deans of Postgraduate Medical Education in the two Faculties of Medicine.

Qualifications: Previous experience in office management, program administration, budgeting, human resources, and collaborative work with universities and government offices are essential. Experience in postgraduate medical education in Canada, assessment of physicians, matching processes, and educational program metrics are desirable assets.

This opportunity is open to applicants from academic clinical medicine, basic science, management, education, and administration. Shortlisted candidates will require preapproval by the relevant Department Head with respect to available departmental resources.

Please forward your curriculum vitae, statement of interest, and the names of three references by May 31, 2011 to:

Dr. Joanne Todesco MD FRCPC
Associate Dean, Postgraduate Medical Education
Faculty of Medicine, University of Calgary
Room G02, 3330 Hospital Drive N.W.
Calgary, AB T2N 4N1 Canada

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. The University of Calgary respects, appreciates, and encourages diversity.

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